

CITY OF APOPKA

Minutes of a City Council Budget Workshop held on July 22, 2015, at 1:30 p.m., in the City of Apopka Council Chambers.

PRESENT: Mayor Joe Kilsheimer
Commissioner Bill Arrowsmith
Commissioner Billie Dean
Commissioner Diane Velazquez
Commissioner Sam Ruth

PRESS PRESENT: John Peery - The Apopka Chief
Teresa Sargeant, The Apopka Chief

CALL TO ORDER/PLEDGE OF ALLEGIANCE - Mayor Kilsheimer called the Budget Workshop to order at 1:30 p.m. and led in the Pledge of Allegiance.

Mayor Kilsheimer said the intent of this workshop is to go through the last of the budgets included in the general fund. Following this workshop there will be a special council meeting held for the purpose of setting the tentative millage rate. He asked if there were any questions or comments from the past two days.

Commissioner Arrowsmith asked if there was additional information requiring the insurance he had inquired about.

Mayor Kilsheimer said they do have some information. However, he would like staff to have some additional time to gather information so they may provide a complete answer.

Ms. Barclay said regarding the insurance, what she has learned so far, in preparing the budget, Ms. Thornton does the payroll portion and supplies worksheets to the Finance Department. In those worksheets she details every employee, their salary and benefits. The benefits are broken down by workman's compensation, life insurance, health insurance, the cost of the medical facility, FICA, etc. From that information provided she took those numbers and linked them to her workbooks which are the numbers in the 2016 requested. They have determined that in years past the numbers provided by Finance in the budget are significantly different from the numbers provided to Finance. She stated the numbers provided are what she has every reason to believe are the correct numbers for the true cost of these benefits. She went into detail regarding workman's compensation and advised it has been adjusted out at year end from the reserves.

Mayor Kilsheimer said as a result of the question Commissioner Arrowsmith posed and what staff has looked into, there is a divergence of what was said and what was done. He stated they want to determine why before delivering a full and complete response.

In response to Commissioner Ruth inquiring if there was any information regarding assessing impact fees for future growth for fire, Mayor Kilsheimer said there were two ideas for trying to come up with something specific for a fire station on Jason Dwelley. Ideas to be explored were

possibly holding a referendum, or an MSBU. A second idea was a fire impact fee that would require a study prior to being implemented. He affirmed staff would need time to be able to research this information.

Commissioner Ruth inquired if there was a tally of what items were added.

Mr. Irby said it was right around \$1.7 million. He stated yesterday at the end of the day he was provided information on Cape Coral with regards to a fire assessment. They have been sued, but appealed and won. He stated he will need time to review and share this information with the City Attorney. It is possible to do and it has been tested through the courts. He said a study will need to be done whether it is an assessment or an impact fee.

Commissioner Arrowsmith suggested considering the fire station at \$200,000 for site preparation and put a modular building there with a cover for vehicles until it is determined how it can be funded. Once a permanent building is built there, the modular building could be moved to the south end of the City until funded.

Mayor Kilsheimer said we will be going over Public Services today. There will be additional budget workshops on the enterprise funds and Community Redevelopment Agency is one of those funds.

Chief Bronson said this could be considered for a fire station. However, if looking at the ISO certification, they do not recognize housing equipment outside under cover, it has to be totally enclosed.

PUBLIC SERVICES

Facilities

Commissioner Ruth inquired about the airport and fuel sales to which Ms. Barclay advised the airport has been setup to run as an enterprise fund.

Discussion was held regarding the city properties such as the VFW/Community Building, Highland Manor, Airport, Cobb building and other properties with regards to utility costs.

Commissioner Dean inquired about the Connelly house which is at the corner of Park and Laurel.

Mayor Kilsheimer advised the Parks and Recreation Master Plan Committee have included that building as part of their study and they are in the process of compiling a series of recommendations on the recreational property in the city.

Discussion was held regarding the items from capital that was cut from the budget. Ms. Barclay advised the capital outlay in the front of the budget workbook shows the items that were funded. She explained that the sheets were left in to show what had been requested, but all capital was cutout.

Fleet Maintenance

Discussion was held regarding the wait time for maintenance and Mr. Jreij said fleet was overwhelmed with all of the vehicles and equipment they have to service. He also advised one person is sent to the Airport every day, as required by law, to monitor the fuel.

Cemetery

Ms. Barclay said the \$18,500 requested for the mowers and the shredder-vac was cut.

Commissioner Arrowsmith said it looked as though there was going to be some funds not expended in the current year budget and suggested if those funds are there, to purchase the mowers this year.

Mr. Jreij advised there were two riding mowers stolen last weekend from the shop by the Fran Carlton Center. The trailer has been recovered, but the police department is still looking for the mowers.

Ground Maintenance

Discussion ensued regarding the tree bank. Mr. Jreij advised these funds can only be used for trees and there will be a couple of projects they will be doing.

Mr. Jreij said with the growth of the city in annexed properties, they are maintaining additional grounds. He advised the fields are very well used and we have successful athletic programs to include soccer and Lacrosse.

Athletic Complexes & Athletics

Discussion ensued regarding tournaments.

Mr. Jreij advised they receive \$150 per field and if using lights, there is an additional fee. He affirmed the city receives income from concessions. Mr. Jreij declared the tournaments are good for the business community.

In response to Mr. Irby inquiring about the square footage of the building at the AAC, Mr. Jreij said it was approximately 2400 square feet. He stated when the economy went down, they lost staff and they consolidated recreation at the NW Recreation Facility. He said they do have a program at the AAC fields and that site is still active.

Discussion was held with regards to the house owned by the city off of Lent Road and whether it could be used as a temporary Fire Station. The consensus was that due to the location, it was not optimal for response time.

Mr. Jreij said they were having a lot of additional property to maintain and if wanting to maintain the city at the level expected for medians, etc. additional people are going to be required to maintain these areas and asked Council to keep this in mind.

Recreation Programs

Mayor Kilsheimer said the recreation impact fee study was left in the 3100 account. He affirmed you cannot adjust impact fees without doing a study for the justification.

Mr. Irby stated these impact studies can be done through one of our consultant engineering firms if under a certain amount and they often subcontract for the services.

In response to Commissioner Arrowsmith, Mr. Jreij said the fuel was moved under athletics.

In response to Commissioner Dean regarding the purchase of shirts for the adult softball teams, Mr. Jreij explained we charge a fee and that fee offsets the expense.

DISCUSSION

Discussion was held with regards to the red light camera program and our contractual obligation to ATS. Captain Fernandez explained the city pays a monthly fee for the red light cameras in the city. Discussion ensued with regards to the red light cameras versus officers conducting red light control. Chief Manley said it can take an officer up to fifteen minutes or more to stop an individual and process the ticket, and then they are required to go to court. Captain Fernandez explained a study is required and sent to the state prior to placing a red light camera.

Ms. Barclay summarized the items identified as additional needs to be placed back in the budget totaled \$2,324,994. She also summarized and identified the savings of \$805,000 and this brings the net that we are out of balance to the estimated amount of \$1,519,994.

Discussion was held regarding the upgrade of the core network being added back in the budget as it and the Wi-Fi was part of the capital initially cut. This will result in adding back in \$300,000 for the core network that will bring the out of balance amount up to \$1,819,994.

ADJOURNMENT - There being no further discussion, the workshop adjourned at 3:50 p.m.

ATTEST:

_____/s/_____
Joseph E. Kilsheimer, Mayor

_____/s/_____
Linda F. Goff, CMC, City Clerk